

**ST. TAMMANY CHILDREN'S  
ADVOCACY CENTER**

**December 31, 2005**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8-16-06

**Financial Statements and  
Independent Auditor's Report  
December 31, 2005**

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To the Board of Directors  
**St. Tammany Children's Advocacy Center**  
Covington, Louisiana

Independent Auditor's Report

We have audited the accompanying statement of financial position of **ST. TAMMANY CHILDREN'S ADVOCACY CENTER** (the Center), a non-profit organization, as of December 31, 2005, and the related statements of activities and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Center's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of **ST. TAMMANY CHILDREN'S ADVOCACY CENTER** as of December 31, 2005, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of **ST. TAMMANY CHILDREN'S ADVOCACY CENTER**. The accompanying supplemental information is presented for the purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied to the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

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In accordance with *Government Auditing Standards*, we have also issued our report dated June 14, 2006, on our consideration of the **ST. TAMMANY CHILDREN'S ADVOCACY CENTER's** internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.



A Professional Accounting Corporation

June 14, 2006

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2005**

**ASSETS**

**CURRENT ASSETS**

Cash in Bank	\$ 137,408
Accounts Receivable	29,986
Other Receivables	800
Prepaid Insurance	<u>1,178</u>

Total Current Assets 169,372

**LAND, BUILDING, FURNITURE AND EQUIPMENT**

Land	20,232
Building	131,708
Furniture and Equipment	<u>56,985</u>
	208,925
Less : Accumulated Depreciation	<u>(60,863)</u>

Total Land, Building, Furniture and Equipment 148,062

Total Assets \$ 317,434

**LIABILITIES AND NET ASSETS**

**CURRENT LIABILITIES**

Accounts Payable	\$ <u>-</u>
Total Current Liabilities	<u>-</u>

**NET ASSETS**

Unrestricted	316,434
Temporarily Restricted	<u>1,000</u>

Total Net Assets 317,434

Total Liabilities and Net Assets \$ 317,434

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS**  
**For the Year Ended December 31, 2005**

	<u>Unrestricted</u>
<b>SUPPORT AND REVENUE</b>	
Public Funds	\$ 107,638
Donations	51,665
Grants	48,094
Fundraisers	35,723
Investment Income	<u>1,595</u>
Total Support and Revenue	<u>244,715</u>
<b>EXPENSES</b>	
Salaries	150,947
Insurance	17,610
Payroll Taxes	11,932
Depreciation	8,030
Other	7,351
Maintenance	5,755
Fundraising	5,497
Office Expenses	5,127
Utilities	4,602
Telephone	3,871
Accounting	3,300
Dues and Subscriptions	2,817
Printing	2,483
Travel	2,383
Training	2,357
Payroll Fees	1,520
Postage	1,121
Advertising and Promotional Expenses	697
Bank Charges	522
Counseling	<u>140</u>
Total Expenses	<u>238,062</u>
<b>CHANGE IN NET ASSETS</b>	6,653
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u>310,781</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 317,434</u>

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**STATEMENT OF CASH FLOWS**  
**For the Year Ended December 31, 2005**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in Net Assets	\$ 6,653
Adjustment to Reconcile Change in Net Assets to	
Net Cash Provided by Operating Activities	
Depreciation	8,030
Increase in Receivables	(1,786)
Decrease in Prepaid Expenses	2,605
Decrease in Accounts Payable	<u>(1,723)</u>
Total Adjustments	<u>7,126</u>
Net Cash Provided by Operating Activities	<u>13,779</u>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Purchase of Fixed Assets	<u>(15,692)</u>
Net Cash Used in Investing Activities	<u>(15,692)</u>

**NET DECREASE IN CASH AND CASH EQUIVALENTS** (1,913)

**CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR** 139,321

**CASH AND CASH EQUIVALENTS, END OF YEAR** \$ 137,408

The accompanying notes are an integral part of these financial statements.

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2005**

**NOTE A**

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**NATURE OF ACTIVITIES**

ST. TAMMANY CHILDREN'S ADVOCACY CENTER (the Center) was chartered May 31, 1994, and is a nonprofit organization dedicated to providing a child-oriented, multidisciplinary forensic interview environment facility for abused children.

**SUPPORT AND EXPENSES**

Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets. The Center reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activity as net assets released from restrictions.

The Center reports gifts of goods and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Center reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Expenses are recorded when incurred in accordance with the accrual basis of accounting.

**DONATED SERVICES, GOODS, AND FACILITIES**

At times, volunteers have donated their time to the Center during the year; however, these donated services are not reflected in the financial statements since the services do not require specialized skill. Donated professional services are reflected in the statement of activities at their fair value.

Materials and other assets received as donations are recorded and reflected in the accompanying financial statements at their fair values at the date of receipt.

**CASH AND CASH EQUIVALENTS**

Cash and cash equivalents consist of cash held in checking accounts. Management believes the Center is not exposed to any significant credit risk on cash and cash equivalents.

**LAND, BUILDING, FURNITURE AND EQUIPMENT**

Furniture and equipment are recorded at cost when purchased and at fair market value when received as a donation. Expenditures for maintenance, repairs, and minor renewals are charged against earnings as incurred. Depreciation is computed using the straight-line method over the useful lives of the assets. The lives range from 3 to 7 years for furniture and equipment and 39 years for the building.

**ADVERTISING COSTS**

Advertising costs are expensed as incurred.

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2005**

**NOTE A**

**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**INCURRED TAXES**

The Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and from state income tax under Section 121(5) of Title 47 of the Louisiana Revised Statutes of 1950.

**USE OF ESTIMATES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**NOTE B**

**ACCOUNTS RECEIVABLE**

Accounts receivable at December 31, 2005 consist of the following:

Donations	\$ 5,094
St. Tammany Parish Sheriff	5,170
CACLA Grant	7,922
Christian Golfer's Association	<u>11,800</u>
	<u>\$29,986</u>

**NOTE C**

**CREDIT RISK CONCENTRATION AND MAJOR FUNDING SOURCES**

The Center receives grants and contracts for services from the public, which comprises the majority of its revenue.

**NOTE D**

**TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are restricted by donors for specific purposes or designated for subsequent periods. At December 31, 2005, the Center had \$1,000 in net assets that was restricted for staff training.

**NOTE E**

**HURRICANE KATRINA**

On August 29, 2005, St. Tammany Parish was severely impacted by Hurricane Katrina. Management does not expect that its future revenues will be affected by the storm.

## **SUPPLEMENTAL INFORMATION**

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended December 31, 2005

	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
<b>EXPENSES</b>				
Salaries	\$ 97,730	\$ 30,602	\$ 22,615	\$ 150,947
Insurance	15,655	1,955	-	17,610
Payroll Taxes	7,725	2,419	1,788	11,932
Depreciation	8,030	-	-	8,030
Other	7,351	-	-	7,351
Maintenance	5,755	-	-	5,755
Fundraising	-	-	5,497	5,497
Office Expenses	4,614	513	-	5,127
Utilities	4,602	-	-	4,602
Telephone	3,484	387	-	3,871
Accounting	-	3,300	-	3,300
Dues and Subscriptions	2,817	-	-	2,817
Printing	-	-	2,483	2,483
Travel	2,383	-	-	2,383
Training	2,357	-	-	2,357
Payroll Fees	1,520	-	-	1,520
Postage	1,009	112	-	1,121
Advertising and Promotional Expenses	-	-	697	697
Bank Charges	-	522	-	522
Counseling	140	-	-	140
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Expenses	\$ 165,172	\$ 39,810	\$ 33,080	\$ 238,062

**ST. TAMMANY CHILDREN'S ADVOCACY CENTER  
SCHEDULE OF GOVERNING BOARD  
December 31, 2005**

	<u>Compensation</u>		<u>Compensation</u>
Ysonde Boland 701 N. Columbia Street Covington, LA 70433 985-867-8228	-0-	Lou Gavin 3 Red Cypress Court Mandeville, LA 70471 985-626-1019	-0-
Capt. Rob Callahan 2112 Sgt. Alfred Drive Slidell, LA 70458 985-646-4336	-0-	Lindsay Stonecypher P.O. Box 2465 Covington, LA 70434 985-892-2491	-0-
Robert Couvillon 351 Holiday Boulevard Covington, LA 70433 985-893-2438	-0-	Karen Hymel 3201 Hwy 190 Mandeville, LA 70471 985-624-4736	-0-
Shirley Deluzain 1144 N. Causeway Boulevard Mandeville, LA 70471 958-626-4557	-0-	Curt Keay 71652 Riverside Drive Covington, LA 70433 985-898-1550	-0-
Chris Keller 5100 Village Walk, Suite 102 Covington, LA 70433 985-801-0109	-0-	William (Bill) P. Smith, Jr. 2160 East Gause Boulevard Suite 101 Slidell, LA 70461-4227	-0-
Jimmy Hingle P. O. Box 1580 Mandeville, LA 70470 985-624-5628	-0-	Bill Richard P. O. Box 60279 New Orleans, LA 70160 504-623-8300	-0-



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
**St. Tammany Children's Advocacy Center**

We have audited the financial statements of **ST. TAMMANY CHILDREN'S ADVOCACY CENTER** (the Center), a non-profit organization, as of and for the year ended December 31, 2005, and have issued our report thereon dated June 14, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered **ST. TAMMANY CHILDREN'S ADVOCACY CENTER's** internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether **ST. TAMMANY CHILDREN'S ADVOCACY CENTER's** financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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This report is intended solely for the information and use of the management, the Louisiana Legislative Auditor, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

A handwritten signature in cursive script, reading "LaSalle, LeBlanc, Koenig & Head".

A Professional Accounting Corporation

June 14, 2006